

GP Probity Checklist for Appraisals

‘Probity *n. Uprightness, honesty’*
(The Concise Oxford Dictionary)

Many GPs and appraisers find this section difficult to discuss and complete. The section is based around the GMC’s document **Good Medical Practice** which sets out the principles and values on which good practice is founded; these principles together describe medical professionalism in action.

Here are some areas which it may help to think about and if appropriate discuss with your appraiser. There is a self declaration statement at the end, which, having thought about the areas you can sign and keeping it with your PDP.

You may wish to consider the following questions and areas;

- ◆ *Are you acting with honesty and integrity in all areas of your life?*
- ◆ *Is your patient’s trust in you justified?*
- ◆ *Do you know how to declare any potential conflicts of interest and how to ensure that they do not compromise your integrity?*
- ◆ *Falsifying claims on appraisal documentation or evidence or claiming others work as your own is a probity issue*

Within your practice;

- *Do you have a practice agreement?*
- *Do your staff have contracts?*
- *Does your practice have a confidentiality clause in its staff contract?*
- *Is a chaperone available at all times should a patient request one?*
- *Do you have audited practice and personal accounts?*
- *Are you clear about what you may and may not charge for?*
- *Are you clear about the appropriate response to “gifts” from patients and drug representatives?*
- *Do you have a Complaints Procedure?*
- *Do you have a policy on data protection, password protection, logging off etc?*
- *Do you follow the recommendations with regard to controlled drugs?*

Are you able to make an appropriate statement about your probity?

Having carefully read the criteria for probity in “Good Medical Practice 2006” I am confident that my probity would withstand scrutiny.

Signed: Date:

* www.gmc-uk